



# El Camino Real Housing Authority

Securing Affordable Housing & a Brighter Future for All

## HAP CONTRACT TRANSFER

(Attachment To original HAP Contract)

Effective, \_\_\_\_\_, ALL valid and active Housing Assistance signed by The El Camino Real Housing Authority and the **Previous Owner**, \_\_\_\_\_, for the dwelling(s) located at the following address: \_\_\_\_\_, shall be transferred to the **New Owner**:

**By signature of this document**, the previous owner is released from the responsibilities of the original HAP Contract, as well as, the right to any future Housing Assistance Payments. **By signature of this document**, the new owner understands that he/she is bound by the same terms and conditions of the original Housing Assistance Payments Contract. **By signature of this document**, the new owner certifies that he/she has no relation by blood, marriage, or operation of law with the tenant and further understands no such relationship with any future tenant is permitted, unless first approved (in writing) by the El Camino Real Housing Authority.

**By signature of this document**, the new owner certifies that he/she has not been involved with any violent or drug related criminal activity within the last five (5) years.

**By signature of this document**, the new owner certifies that he/she is not a registered sexual offender or sexual predator.

**By signature of this document**, the new owner certifies that he/she has not committed fraud, bribery or any other corrupt or criminal act in connection with any Federal Housing assistance program and understands that any such act against this program or any other Federal Housing Assistance program may/should result in disbarment by the El Camino Real Housing Authority and referral to the HUD Office of the Inspector General.

**By signature of this document**, the new owner certifies that he/she has received a copy of the HAP Contract and agrees to abide by its terms, conditions and responsibilities.

**New Owner Name:** \_\_\_\_\_

**New Owner Address:** \_\_\_\_\_

**New Owner E-mail:** \_\_\_\_\_

**New Owner Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**OWNER'S WARRANTY DEED OF LEGAL CAPACITY.** The OWNER warrants that he/she has a legal right to execute this Contract and to lease the dwelling unit covered by this Contract and has provided such proof to the El Camino Real Housing Authority.

**PREVIOUS OWNER:** \_\_\_\_\_

(Print Legal Name)

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NEW OWNER:** \_\_\_\_\_

(Print Legal Name)

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PROCESSED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

ECRHA STAFF MEMBER NAME